

RESUME

Name : Wan Nurul Asma Binti Wan Berahim

Home Address : PT 493 Jalan Hilir Masjid Kg.Morak,
16040 Palekbang, Tumpat,
Kelantan Darul Naim

Current Address : Residensi PV21
Jalan Usahawan 2 Off Jalan Genting Klang,
53300 Setapak, Kuala Lumpur

Telephone No. : 016-9573610

E-Mail Address : nurulasma.berahim@gmail.com



PERSONAL PARTICULARS

No. IC	: 891022-03-5784	Religion	: Islam
Date Of Birth	: 22 October 1989	Nationality	: Malaysian
Gender	: Female	Height	: 158 cm
Marital Status	: Single	Weight	: 55 kg
Race	: Malay	Expected Salary	: RM4,500.00 (Negotiable)

CAREER OBJECTIVE

1. To gain confidence using my potential in the field of Web Development, and express my innovative creative skills for self and company growth.
2. To take a challenging role as Front End Web Developer in a highly technical company where I could utilize my skills in Web Design, Front-End Web Development, and CMS and use these skills in providing quality service to the company.

EDUCATIONAL BACKGROUND

YEAR	INSTITUTION	QUALIFICATION
July 2011 – January 2015	Northern University Of Malaysia (UUM) 06010 Sintok, Kedah	CGPA : 3.21 Bachelor in Multimedia (Hons)
January 2011 – May 2011	Specialised Training and Advancement Recruitment (STAR)	Certificate In Executive Development
July 2007 – January 2010	Polytechnic Sultan Mizan Zainal Abidin Km. 8, Jalan Paka, 23000 Dungun, Terengganu	CGPA : 3.40 Diploma in Information Technology (Programming)
2005 - 2006	Sekolah Menengah Kebangsaan Kampung Laut 16040 Tumpat, Kelantan	SPM Grade A1 with Distinctions in Bahasa Melayu and Grade A2 In Mathematics.

WORK EXPERIENCE

1. Name of company : AIDAN Technologies Sdn. Bhd - <http://www.aidantech.com>
Position : Senior Solution Engineer
- Develop website page interface using HTML, CSS and Javascript.
 - Handle DEMO webinar BORANG.
 - Develop and customize website BORANG - web.borang.my.
 - Prepare user manual for any new feature in BORANG.
 - Develop live demo using BORANG.
 - Prepare documentation (Sitemap, Content checklist, test scripts and User Manual).
 - Perform functional testing, User Acceptance Testing (UAT) & Final Acceptance Test (FAT).
 - Module test lead, UAT & FAT moderator.
 - Handle and give training portal to client.
 - Develop & doing a maintenance on Jabatan Akauntan Negara Malaysia portal and 24 sub portal state / branches JANM.
- Date Joined : January 2020
Left Joined : Present
- Freelance project : Wordpress - Straits Millennium Sdn.Bhd. <https://straitsmillennium.com/>
: Joomla - Kementerian Perpaduan Negara <https://www.perpaduan.gov.my/>
: Joomla - MITRA <https://www.mitra.gov.my/>
2. Name of company : AIDAN Technologies Sdn. Bhd - <http://www.aidantech.com>
Position : Web Developer
- Develop and customize the chosen mockup in Joomla!, Wordpress template based on client request.
 - Insert content in Joomla! and Wordpress CMS based on the requirement. Updated contents website and system.
 - Handle website update meeting with the client (based on project).
 - Designed website page interface using HTML, CSS and Javascript.
 - Check the web and mobile responsiveness.
 - Prepare documentation (Sitemap, Content checklist, test scripts and User Manual).
 - Perform functional testing, User Acceptance Testing (UAT) & Final Acceptance Test (FAT).
 - Module test lead, UAT & FAT moderator.
 - Handle and give training portal to client.
 - Develop & doing a maintenance on government web site :
 - Institut Koperasi Malaysia <https://www.ikkm.edu.my/>
 - Perbadanan Stadium Malaysia <https://www.stadium.gov.my/>

- Majlis Peperiksaan Malaysia <https://www.mpm.edu.my/>
- KPDNHEP <https://www.kpdnhep.gov.my/ms/>
- FELDA <https://felda.gov.my/>
- Penang Port <https://www.penangport.gov.my/>
- PKNS Property <https://www.pkns-property.com/>
- RTM
- NUTP <http://www.nutp.org.my/>
- Suruhanjaya Perkhidmatan Pelajaran (SPP) <https://www.spp.gov.my/>

- Develop & doing a maintenance on company web site :

- Aidan Group of Company
- Aidan Technologies Sdn Bhd

Date Joined : January 2018

Left Joined : December 2019 (Promote to Senior Solution Developer)

3. Name of company : AIDAN Technologies Sdn. Bhd - <http://www.aidantech.com>

Position : Customer Care Executive

- Manage and update content website client
- Doing a maintenance on government web site
- Preparing documentation (Sitemap, PROBE Checklist, SPLWDT Checklist)
- Client on-site Support at Suruhanjaya Koperasi Malaysia (SKM) for 6 months.

Date Joined : October 2016

Left Joined : December 2017 (Promote to Web Developer)

4. Name of company : Nakiwa College of Entrepreneurship

Position : IT & Multimedia Officer

- Manage company website and media social
- Prepare company corporate video and montage
- Design banner, bunting, flyers, matric card student, company profile, bulletin etc.
- Preparing proposal documentation
- Manage system company

Date Joined : September 2015

Left Joined : August 2016

5. Name of company : Telekom Malaysia Berhad (Global & Wholesale)

Position : SL1M trainee (Skim Graduan 1 Malaysia)

Date Joined : 1st July 2015

Left Joined : 21st August 2015

6. Name of company : Multimedia Synergy Corporation Sdn Bhd (MMSC)
Learning Technology Company
Multimedia Content Development Sector (Courseware Design,
Instructional Design, Media Creation, Content Development,
Project Management and Consultancy)
- Position : Practical trainee (Multimedia Programmer and Graphic Designer)
Involved in project of :
- iStory Book : Interactive electronic storybook
 - e-poly : e-Polytechnic courseware (learning courseware)
- Date Joined : 14th July 2014
Left Joined : 26th December 2014
7. Name of company : Isang Trading
Printing
- Position : Cashier
Date Joined : June 2011
Left Joined : July 2011
8. Name of company : iQ Quest Sdn Bhd Kuantan, Pahang
Computer Consultation, Sales & Services
- Position : Practical trainee (General Clerk & Assistant Accountant)
Date Joined : Mac 2011
Left Joined : May 2011
9. Name of company : Bahagian Pengurusan Teknologi Maklumat (BPTM),
Pejabat Setiausaha Kerajaan Negeri Kelantan (SUK).
- Position : Practical trainee
- Build and develop the website SUK Kelantan used by JOOMLA software.
 - Made office work such as typing, minutes of meetings, fax letter, and other.
 - Attend meetings organized by the BPTM and recorded minutes of meetings.
 - Create banner design for peace in Palestine.
- Date Joined : 12 Jan 2009
Left Joined : 12 Jun 2009

ACHIEVEMENT / AWARDS

- * Certificate in JoomlaDay and WordCamp 2017.
- * Certificate for excellent work at Division of Information Technology Management (BPTM), Pejabat Setiausaha Kerajaan Negeri Kelantan (SUK).
- * Certificate in Executive Development, Specialised Training and Advancement Recruitment (STAR).
- * Certificate in Silver Medal in MASUM 2013.
- * Certificate in Gold Medal in UPSI & International Pencak Silat Championship 2015.

PERSONAL TRAITS / STRENGTHS

- * Proficient in CMS Joomla and Wordpress
- * Proficient in HTML and CSS
- * Able to work with any condition and without more supervised.
- * Can work under pressure and meet tight deadlines.
- * Proficient in Microsoft Office, Adobe Flash, Adobe Photoshop, Adobe Premiere, Macromedia Dreamweaver, Database System, Web Programming, Sublime Text 3
- * Multi-tasking ability with the experience of handling multiple projects at a time
- * Ability to develop and design webpages and websites to make them functional.
- * Ability to guide and design training programmes on web development.
- * Excellent communication and inter-personal skills with experience of interacting with the end-users and resolving their queries to their satisfaction.

COMMUNICATION SKILL

LANGUAGE	SPOKEN	WRITTEN
Bahasa Malaysia	Excellent	Excellent
English	Intermediate	Intermediate

REFERENCES OTHER INFORMATION SKILL

The following people have agreed to provide any additional information regarding my qualification and character:

1) Mdm Hidayati Nusi
General Manager of Customer Success
Aidan Technologies Sdn Bhd,
100-1 Jalan 2/23A, Off Jalan Genting Klang,
Taman Danau Kota, Setapak,
53300 Kuala Lumpur.
Phone No : 012 - 3919064
E-mail : hidayati@aidan.com.my

2) Mdm Kamariah Harun
Human Resources Manager,
Aidan Corp Sdn Bhd,
100-1 Jalan 2/23A, Off Jalan Genting Klang,
Taman Danau Kota, Setapak,
53300 Kuala Lumpur.
Phone No : 019-2883095
E-mail : kamariah@aidan.com.my